

Are You Accounts Literate???

If Not!! **Become a Practical Oriented Computerized Accountant in 3 Months**

**Are You In Search of an Urgent
JOB???**

This Course Guarantees It!!

Are you a House Wife and want to work part/full time?

Have you just completed Form IV and are looking for the Right Career ?

**A GOLDEN OPPORTUNITY FOR YOU
This course satisfies it all..**

Become An Expert in:

- * Basic Accounting Theories
- * Recording Day-to-Day Transaction Entries
- * Maintaining Subsidiary Books
- * Petty Cash Handling
- * Statutory Computation
- * PAYE Computation
- * SDL (6%) Calculations
- * City Service Levy on Turnover (0.3%) Calculations
- * NSSF & PPF Computation
- * Income Tax Provisional Computation
- * Final Accounts Preparation
- * P9 & P10 Forms
- * Filing of VAT Returns
- * Bank Reconciliation &
- * Usage of Tally Accounting Package

COURSE DURATION: 5 Months

COURSE TIMINGS

09:00 a.m - 11:00 a.m OR 05:30 p.m - 07:30 p.m

COURSE FEE: Tzs 750,000/- (Inclusive of Course Manual)

Authorized

Elia Complex, Zanaki - Bibi Titi Road.
Tel: +255 22 2125487, Mob: +255 792 200 070
P.O. Box 8758,
Dar es Salaam, Tanzania
Email: courses@pctl.co.tz
Website: www.pctl.co.tz

